• Health and Wellness Plans
  • Enrollment Period is 31 days from date of Hire
  • 9/1/22 new hires must enroll by 10/2/22
  • Medical: Choice of four (4) UPMC Plans
  • Dental: Choice of three (3) United Concordia Plans
  • Vision: Choice of two (2) Davis Vision plans
  • Flexible Spending Accounts: Choice of health care, dependent care, parking and/or mass transit
  • Life Insurance: Basic and Optional coverage

• Retirement Savings Plans
  • Eligibility for new hires is effective the first of the month following 30 days of employment
  • 9/1/22 new hires who enroll by 9/30/22 will begin contributing in their 10/31/22 payroll
  • Defined Contribution: Eligible to contribute with University match
  • 457(b): Eligible to contribute pre-tax or after-tax Roth without University match

• Additional Benefits and Related Programs
  • Care.com Membership
  • Voluntary Benefits via PittPerks
  • Financial Wellness Programs
  • Education Benefits
  • And more

Benefits Customer Support
Phone Inquiries: 833-852-2210
Online Inquiries: hr.pitt.edu/contact-ohr
Hours: Monday - Friday, 8:30 am to 5:00 pm
University Library System (ULS)
# Libraries of the University Library System

<table>
<thead>
<tr>
<th>Library Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hillman Library- main</td>
</tr>
<tr>
<td>Bevier Science &amp; Engineering Library</td>
</tr>
<tr>
<td>Center for American Music</td>
</tr>
<tr>
<td>Finney Music Library</td>
</tr>
<tr>
<td>Frick Fine Arts Library</td>
</tr>
</tbody>
</table>
Hillman Library

- Open 24x5 Fall & Spring
- Reservable rooms for group study/project work
- Undergoing top to bottom renovation
  - Complete in 2024
  - Hillman Library Reinvention
Collections

- 35,000 E-JOURNALS
- MILLIONS OF PRINT ITEMS (ILL & EZBORROW IF WE DON’T HAVE)
- HUNDREDS OF DATABASES
Archives & Special Collections

- Primary source materials for class use & original research
- Hands-on learning opportunities
- Text and ConText Lab
  - An active environment for the creation, manipulation, and/or disassembly of text. Text & conText is open to all Pitt students, faculty, and staff. Both individual and group work can be accommodated; this is a space for experiential activity.
Digital Scholarship

- Research data management & plans
- Copyright consultation
- GIS, text mining, other digital methods
- Metadata
- Electronic Theses & Dissertations support
Bibliometric Consulting

Research impact metrics & altmetrics

- Article metrics
- Author metrics
- Journal metrics
Open Access Publishing and Repositories

- D-Scholarship Institutional Repository
- Subject-based repositories
- The Library publishes 50+ Open Access peer-reviewed scholarly journals
- Active in Open Education Resources (OER)
Media and Production Equipment and Spaces

• Current Hillman Library:
  • One Button Video recording studio
  • Whisper Room
  • AV Equipment Lending Program

• Renovated Hillman:
  • Media Lab Film black box studio
  • Media Lab Audio
  • One Button Video recording studio
  • AV Equipment Lending Program
  • Media booths
University Center for Social and Urban Research
University Center for Social and Urban Research

We can help you…

• Design and administer surveys, interviews, focus groups, and evaluations
• Access, transform, and use civic data
• Conduct socioeconomic, geospatial, and gerontological analyses
• Manage cross-disciplinary proposals and funding awards
Center for Creativity
Hands-on creative spaces for your students, & for you.

creative.pitt.edu

C4C: The Workshop
Visual arts, music, tech, writing & more

Text & conText Lab
Everything to make a book start to finish

C4C: The Understory
Performance from stage to screen to podcast
Center for Research Computing
Center for Research Computing

Our vision is to make research computing easy so that researchers have tools to explore new ideas, test these ideas, and discover new knowledge.

CRC supports research at Pitt with:

1. Free access to cutting-edge computing/storage hardware and software
2. Hands-on workshops on topics such as advanced computing, bioinformatics and AI/ML
3. Personalized consultation by PhD-level research faculty, including help for researchers new to advanced computing

Learn more at crc.pitt.edu
Office of International Services (OIS)
Contact OIS staff to learn about recruiting, supporting, and maintaining employment for international faculty and staff in your department.

- Delo Blough, Director – delo.blough@pitt.edu
- Sara Jones, Associate Director – sara.jones@pitt.edu
www.hsls.pitt.edu

- Serves the faculty, students, and researchers in the schools of the health sciences
Faculty librarians are integrated into undergraduate and graduate programs in the six schools of the health sciences. These liaison librarians collaborate with faculty and other professionals to support instruction, research and scholarship.

Librarians also work across all disciplines in the health sciences offering expertise in evidence-based retrieval, molecular biology software, data science and scholarly communication.

For example, liaison librarians can:
- Provide formal instruction as part of the curriculum and as guest lecturers
- Collaborate on research projects
- Provide assistance with researching health and biomedical topics
MolBio Information Service @ HSLS

- Identify, procure, and implement commercially licensed bioinformatics software that is available to University of Pittsburgh researchers for FREE.

- Teach hands-on workshops on bioinformatics topics such as next generation sequencing analysis, pathway enrichment analysis, and gene expression visualization, using software with a point-and-click graphical user interface that does not require programming experience.

- Provide one-on-one consultations on software/databases.

- Maintain a web portal providing overall guidance on accessing and using bioinformatics resources and MBIS-created web tools.
Data Services @ HSLS

- **Write** a data management or sharing plan
- **Comply** with data sharing policies
- **Organize & describe** your research data and code
- **Identify** appropriate data repositories
- **Create** effective data visualizations
- **Locate** existing datasets for reuse
- **Preserve** your data and code for long-term access

Icons made by Pixel perfect from www.flaticon.com
Scholarly Publishing @ HSLS

- Select & evaluate journals
- Open access publishing
- Interpret funder and journal policies
- Promote your research
- Author rights: copyright, fair use, licensing
- Research metrics
Pitt Research
Office of Research Protections (ORP)

- Human Research Protection
- Animal Research Protection
- Clinical Trial Support & FDA Compliance
- Human Stem Cell Research Oversight
- Conflict of Interest
- Research Integrity
- Institutional Biosafety
- Radiation Safety
- Trade Compliance (Export Control)

Let ORP help facilitate your research: orp.pitt.edu
Office of Innovation and Entrepreneurship
Powering Invention, Igniting Progress

Mission:
To create, support and sustain a culture and environment of innovation, commercialization, entrepreneurship and collaboration on-campus and off-campus for the benefit of the University community, its partners, the region and society.

innovation.pitt.edu
## Office of Sponsored Programs (OSP)

<table>
<thead>
<tr>
<th>Task</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review &amp; submit</td>
<td>Review &amp; submit proposals</td>
</tr>
<tr>
<td>Negotiate</td>
<td>Negotiate research agreements</td>
</tr>
<tr>
<td>Activate</td>
<td>Activate awards with Sponsored Projects Accounting (SPA)</td>
</tr>
<tr>
<td>Process</td>
<td>Process prior approval requests</td>
</tr>
<tr>
<td>Issue</td>
<td>Issue outgoing subawards</td>
</tr>
<tr>
<td>Process and submit</td>
<td>Process and submit progress reports and closeouts</td>
</tr>
<tr>
<td>Negotiate and execute</td>
<td>Negotiate and execute non-financial agreements</td>
</tr>
<tr>
<td>Execute</td>
<td>Execute research agreements and modifications/amendments</td>
</tr>
</tbody>
</table>
Office of Sponsored Programs (OSP) Lifecycle

SPONSORED PROGRAM LIFECYCLE WITH OSP SUPPORT

Research Development
- Coordinate limited submission process
- Distribute funding announcements
- Deliver informational training sessions
- Identify funding
- Provide informational sources for faculty and trainees

Proposal
- Prepare and route proposal in electronic systems
- Review
- Submit to sponsor

Award
- Receive contract or award
- Notify principal investigator or department
- Negotiate

Activation
- Request documents from departments
- Obtain compliance approvals
- Verify detailed budget

Research Begins
- Sponsored Projects Accounting assigns account number
- Principal investigator begins work

Award Closeout
- Verify that all award requirements are complete

Learn more at osp.pitt.edu
University Center for Teaching and Learning
The Teaching Center is Here for You!

- Teaching Support
- Educational Software and Consulting
- Online and Hybrid Learning
- Assessment
- Classrooms and Learning Environments
- Academic Services
We can help you to:
• Design your course
• Integrate technology
• Improve your syllabus
• Apply specific pedagogical strategies
• Create instructional videos
• Assess or interpret teaching assessment results
• Consult on teaching grant proposals
• Much more…

Teaching Consultants:
teaching@pitt.edu
https://teaching.pitt.edu/teaching-support/
Live and Asynchronous Workshops:

Topics address pedagogy; educational technology; and EDI practices. For example:

- Introduction to Canvas, Part 1, Part 2, Part 3
- Top Five Canvas Integrations for Course Innovation
- Using Gradescope (Online, Hybrid, In-Person)
- Active Learning with Top Hat Classroom
- Mentoring Academy
- Interpreting and Using Midterm Survey Feedback
- Teaching Inclusively
DIY Resource Creation
- Podcasts
- Interviews
- Instructional videos
- Lightboard

Full Training and Support
- Classroom Technology
- Consultations

Located in Alumni Hall room B-25
Reservations: https://teaching.pitt.edu/media-creation-lab/
Classroom Services

- Classroom technology training and consultations
- Classroom support helpline and email
- Equipment loans and rentals
- Media conversion / digitization
- Hybrid video conferencing
- Lecture capture

The Learning Space Design Team is an engineering group part of the Teaching Center and responsible for the Design and Development of learning spaces.

Classroom and Learning Environments:
https://teaching.pitt.edu/classroom-services/
Current Technologies:
• Virtual reality
• 360-degree video
• 3D printing
• Vinyl cutting
• Laser cutting and engraving

Our Makerspace Locations:
• Alumni Hall, B-12
• Hillman Library, G7 (collaboration with University Library System [ULS])
Office of Measurement and Evaluation of Teaching (OMET)

- Customizable mid and end-of-term surveys
- OMET question library: [https://teaching.pitt.edu/omet/question-library/](https://teaching.pitt.edu/omet/question-library/)

Student Opinion of Teaching Surveys: [https://teaching.pitt.edu/omet/](https://teaching.pitt.edu/omet/)
Collaboration and support for the design, development and delivery of:

- online courses and degree programs (Pitt Online)
- online continuing and professional education (Pitt Professional)
• Sustained, collaborative faculty development experiences
• Typically meet 2-3 times per term
• Faculty-driven agendas
• Idea exchange
• Focused on teaching
  • Large enrollment courses
  • Equity and inclusion
  • Teaching Partners
Support for educational technology, including:

- Canvas (Pitt’s LMS)
- Panopto
- Gradescope
- TopHat
- Many more......
Center for Mentoring

- Workshops
- Mentor Academy
  - Training
  - Earn a credential

https://teaching.pitt.edu/center-for-mentoring/
Equity, diversity, and inclusion workshops and resources

Provost’s Diversity Institute for Faculty Development

https://teaching.pitt.edu/diversity/
Top Help Desk Requests from Faculty

Most help requests from Faculty (such as how to log in to Canvas, DUO, or Zoom) are typically solved by proper use of Pitt Passport (Single Sign-On, or SSO).

Be sure to use your Pitt credentials (University Computing Account username and password) when logging in!
24/7 IT Help Desk

Tech support anytime via chat, email, or phone

Call

Email

Visit

Chat

Search

pi.tt/help
Drop-In Support Desk

Two locations:
University Store on Fifth & Cathedral of Learning G-62

- Device Set-Up
- Software Installation and Repair
- Virus Removal

pi.tt/dropinsupport
IT Resources for Pitt Faculty

Helpful tools to support your teaching, research, and day-to-day work

- IT training & workshops
- Productivity tools & perks
- Online learning resource
- Research tools

pi.tt/faculty-it
Office for Diversity, Equity, and Inclusion (OEDI)
OEDI is committed to fostering diversity and celebrating differences, educating the community on the benefits of diversity, promoting equity, eliminating discrimination, and advancing equal access to all opportunities at the University.

The Office for Equity, Diversity, and Inclusion includes:

- Civil Rights and Title IX
- Digital Accessibility
- Disability Resources and Services
- Equity Assessment, Programming, and Training
- Institutional Equity and Affirmative Action

Office for Equity, Diversity, and Inclusion:

www.diversity.pitt.edu
Pitt Communities

Pitt Communities are staff and faculty affinity groups linked by a common purpose, ideology, or interest. They play a vital role in ensuring an inclusive campus environment where all are valued, included, and empowered to succeed.

Current Pitt communities:

- Chinese Affinity Group (CAG)
- Equipoise (Black/African American Affinity Group)
- Hispanic and Latino Professional Association (HLPA)
- Intergroup Dialogue
- Pitt Queer Professionals (PQP)
- Veterans Affinity Group
- Women’s Affinity Group
- Pitt Muslim Affinity Group
- Pitt Disability Community
Institutional Equity

Institutional equity provides services to assist with increasing equity, diversity, and inclusion at the University of Pittsburgh. Services include:

- Excellence in Diversity Recruiting Training
- Providing demographic information on the candidate pool
- Sources to reach out to diverse candidates
- Providing demographic information on the incumbency in departments, schools, centers, and units
- Review job descriptions for inclusive language
- Aid with obtaining religious accommodations
- Guidance on compliance concerns
Fostering equity, diversity, and cultivating inclusion are truly the work of every member of the University community. To that end, OEDI offers a variety of educational opportunities. A sample of workshop topics include:

- Micro-aggressions
- Anti-racism
- Accessibility in Microsoft Office
- Bystander training
- Recruiting for excellence and diversity
Civil Rights and Title IX

The University is committed to maintaining an environment free from discrimination and harassment based on race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, gender identity and expression, genetic information, disability or status as a veteran.

OEDI is committed to fostering a culture of reporting. All community members are encouraged to report incidents of discrimination, harassment and bias incidents. Reports can be made by submitting a report on the Office for Equity, Diversity, and Inclusion website. The University prohibits retaliation against any person who makes a claim of discrimination or harassment, or who participates in an investigation.
Pitt ACT

Advising and Certification Training Program
https://www.personaled.pitt.edu/pitt-act

Mentoring and Advising Workshops
https://www.personaled.pitt.edu/workshops
Pathways

Overview of Pathways Program
https://www.pathways.pitt.edu/about

Early Progress Reports
https://www.pathways.pitt.edu/early-progress-reports

Referring Students for Help
https://www.personaled.pitt.edu/referring-students-help

Instructions to Create Referrals
Pitt Mentoring and Advising
Community Circles - PMACC

PMACC
https://www.personaled.pitt.edu/pmacc

Student Toolbox

Undergraduate Studies
https://www.provost.pitt.edu/students/undergraduate-studies

Pitt Commons
https://www.personaled.pitt.edu/pitt-commons

TutorOcean
https://www.tutor.pitt.edu/about