

INSTRUCTIONAL VIDEOS: **FIELD RECORDING**

It's important to have release forms* for everyone to sign and date in the video!

* photography.lovetoknow.com/Photography_Release_Forms

Release form ↙

Release forms ↘

Release form ↘

Background →

Appropriate location background. Avoid conference room and office settings, unless it has to do with your topic.

To-Dos

Bring all materials; scripts, release forms, equipment, props, etc.

Make sure you have permission to record at said location.

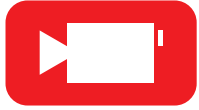
Location scouting! The area should be good for video, not a loud location and away from air conditioning vents.

References and Recommended Resources

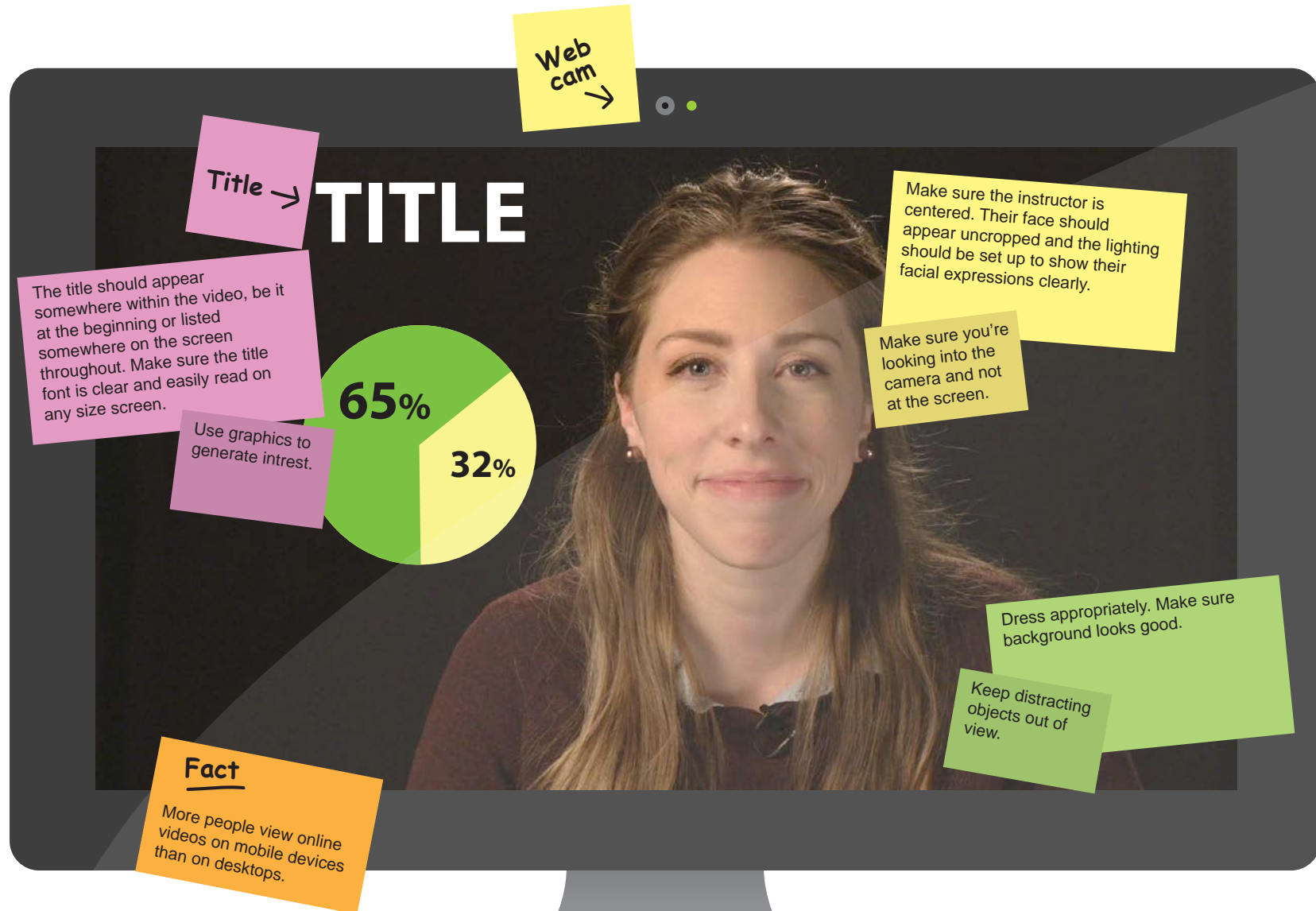
ETC Staff (2014) Guidelines for Creating Instructional Recordings: etskb-fac.cidde.pitt.edu/panopto/guidelines-for-creating-instructional-recordings

Brian Sutter (2014). 6 Steps to Creating Instructional and How-To Videos: wasppbarcode.com/buzz/6-steps-to-teaching-with-video

Marie Norman, PhD (2017). Extending the Shelf-Life of Your Instructional Videos: Six Common Pitfalls to Avoid: facultyfocus.com/articles/teaching-with-technology-articles/extending-shelf-life-instructional-videos-six-common-pitfalls-avoid

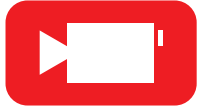


INSTRUCTIONAL VIDEOS: WEB CAM RECORDING



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Brian Sutter (2014). 6 Steps to Creating Instructional and How-To Videos: waspcbarcode.com/buzz/6-steps-to-teaching-with-video
Marie Norman, PhD (2017). Extending the Shelf-Life of Your Instructional Videos: Six Common Pitfalls to Avoid: facultyfocus.com/articles/teaching-with-technology-articles/extending-shelf-life-instructional-videos-six-common-pitfalls-avoid



INSTRUCTIONAL VIDEOS: **STUDIO TIPS**

Script

Prepare script first! Write like you speak, not like a research or essay paper.

Dress appropriately. No green clothing!

Take directions

Listen to the producers! They will help you look and sound good.

To-Dos

- Come prepared.
- Know your script.
- Rehearse ahead of time.

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