Administering a Survey in Class

Instructors have the option of allowing class time for students to complete surveys.

Below is some helpful information:

✓ Schedule a day during the survey period and ask students to bring a laptop, tablet, smartphone or reserve a computer lab. Check https://teaching.pitt.edu/omet/ for current survey period dates.

✓ Let students know they should have received one or more emails with “Teaching Survey” in the subject line.

✓ Students can also access the survey through My Pitt and CourseWeb. Go to our Student Page to see sample images.

✓ Allow 10 – 15 minutes.

✓ Remind students how important their responses are.

✓ Let students know that you receive anonymized results AFTER grades are posted.

✓ Leave the room if you feel it is more comfortable for students.

Questions?
Call 412-624-6440 or contact us at omet@pitt.edu.