

Sending Reminders to Students

Students who have not completed their *Teaching Surveys* are sent automated reminders but research shows that students are more likely to respond if they receive a personal request from the instructor.

Send an email to students or post an announcement on CourseWeb.

Include examples of:

- How you've used prior feedback to make changes to teaching style.
- Revised textbook selection, assignments, or readings based on feedback.
- Any other example of prior feedback and how it was used.

Access your Teaching Survey Dashboard to monitor real time response rates during the survey period.